



PET OWNER INFORMATION SHEET

Balfour's Friends Foundation (BFF) is a registered charity that provides financial aid for low-income pet owners in the Greater Victoria region so that their sick or injured pets can receive essential veterinary care.

For more info, see: www.balfoursfriends.com

Eligibility for Assistance

1. **Do you live in the Capital Regional District?** *(This is the Greater Victoria region, including Sooke and the Southern Gulf Islands.)*

2. **Do you meet the income requirements outlined below?**

Please choose ONE category, below, and provide a copy of the specified document to your vet. If your Social Insurance Number (SIN) is visible on the document, please black it out before submitting it to BFF.

	CATEGORY	PROOF OF INCOME ELIGIBILITY
1.	Persons with Disabilities (PWD) Designation	<ul style="list-style-type: none">• "Release of Personal Information" form from your financial assistance worker <u>OR</u>• Go online to your "My Self Serve" account and print a "Confirmation of Assistance" (under the "Payment Info" tab)
2.	Income Assistance	<ul style="list-style-type: none">• Ministry cheque stub <u>OR</u>• "Release of Personal Information" form <u>OR</u>• Go online to your "My Self Serve" account and print a "Confirmation of Assistance" (under the "Payment Info" tab)
3.	Low income	<ul style="list-style-type: none">• Notice of Assessment for each adult in the household, showing total household income of less than \$25,000. (T4s will not be accepted.)
4.	Other: Letter from a Domestic Violence Shelter	<ul style="list-style-type: none">• The letter must include: the shelter's name, contact info, and a statement that the pet owner is in financial need.

BFF is committed to safeguarding all personal information in accordance with British Columbia's Personal Information Protection Act and our BFF Privacy Policy.

3. **Has your vet confirmed that the treatment your pet needs is eligible for funding?**

If you answered yes to the three questions above, please provide the following to your vet:

1. **Your proof of income eligibility.** By asking your vet to submit an application, you are confirming that:
 - You are currently experiencing financial hardship and are unable to pay for the veterinary care your pet needs.
 - The information you have provided for the application and in any attachments is complete and accurate.
2. **A favourite photo of your pet please!** By providing a photo, you agree that if your application is approved, BFF may use the name and photo of your pet and mention the treatment he or she received on BFF's social media, website, and/or publicity materials. This type of publicity is important in helping BFF to raise funds. (We will never use the pet owner's name or other personal information publicly without consent.)

DO NOT contact Balfour's Friends Foundation directly. We only accept submissions from a vet.

If approved, the payment will be made directly to your vet.